



Tilney All Saints Parish Council

Minutes of the Parish Council Meeting

Held on Thursday 13th March 2025 at 7:00pm

In the Village Hall

ATTENDANCE

Andy Laughton (Chair)	Parish Councillor	Present
Chris Barley	Parish Councillor	Present
Philip Mole	Parish Councillor	Apologies
Brian Giles	Parish Councillor	Present Left the meeting during item 9
Val Grange	Parish Councillor	Apologies
Peter Hodgson	Parish Councillor	Apologies
Paul Jessop	Parish Councillor	Absent – No apology received.
John Pitt	Parish Councillor	Present
Stella Kaye	Locum Parish Clerk	Present
Janet Fuller	Responsible Finance Officer (RFO)	Apologies

No members of the public were present.

Borough Cllr S. Bearshaw was in attendance.

1.	Apologies for Absence <i>To receive and consider Councillor's apologies for absence.</i> Apologies for absence had been received from Cllr Grange, Cllr Hodgeson, Cllr Mole and J. Fuller (RFO). Apologies for absence accepted by councillors. Cllr Jessop was absent with no apology received. Cllr Laughton to contact Cllr Jessop. ACTION: Cllr Laughton Clerk read out an email from County Councillor Julian Kirk explaining his absence from future meetings. Thank you letter to be sent to Cllr Kirk on behalf of the Parish Council. ACTION: Cllr Laughton
2.	Declarations of Interest and Dispensations <i>To Receive Declarations of Interest from Councillors in Items on the Agenda:</i> Dispensations for this meeting regarding agenda item 6 were requested by Cllr Laughton, Cllr Giles and Cllr Pitt as they were all residents of School Road. Dispensations were agreed as without the dispensations the number of persons unable to participate in the transaction of business would be so great a proportion of the body transacting the business as to impede the transaction of the business (i.e. the meeting would be inquorate) and granting the dispensations was in the interests of persons living in the Parish.
3.	Appointment of Locum Clerk for Parish Council Meetings. S. Kaye left the room while this item was discussed. Confidential Item - Separate Minute Sheet.

	It was proposed by Cllr Laughton Seconded by Cllr Barley and unanimously RESOLVED to appoint S. Kaye as the Locum Clerk from 12th March 2025 until 30th April 2025 with an option to cover the Parish Council meeting and Annual Parish Meeting to be held on 8th May 2025. S. Kaye returned to the room.
4.	Minutes <i>To approve the minutes of the meeting held on 13th February 2025.</i> Councillors unanimously RESOLVED to approve the minutes of the Parish Council meeting held on 13th February 2025 as a true and accurate record. Approved minutes signed by Cllr Laughton.
5.	Public Participation Session. No members of the public were present. No items raised.
6.	To Discuss and Decide Way Forward with Ongoing Drainage Issues in School Road. Dispensations for this agenda item had been granted for Cllr. Laughton, Cllr Giles and Cllr Pitt. Item 2 refers. Cllr Laughton advised a request had been received from a resident of School Road for a joint meeting to be arranged with the IDB (Internal Drainage Board) and Highways to discuss the drainage issues in School Road. Cllr Laughton had contacted the IDB and Highways who both denied responsibility for the culvert running under School Road. Situation was discussed, with Cllr Bearshaw drawing councillor's attention to the SuDS and Surface Water Drainage Management Plan which formed part of the planning application for Medina/Oak Gardens. Councillors agreed Cllr Laughton was to go back to the School Road resident with this new information. ACTION: Cllr Laughton
7.	Finances
7.1	<i>To approve payments to be made.</i> As a Payments List had not been received, and in the absence of the RFO, Councillors were unable to authorise any payments that might have been due to be made. Revised Payments List for February 2025 had been issued by the RFO due to VAT being incorrectly applied by the Borough Council to the annual dog bin emptying invoice.
7.2	<i>To receive update on financial position.</i> A copy of the monthly receipts and payments summary had been issued to all councillors prior to the meeting. No queries were raised.
7.3	<i>Agree bank reconciliation as of 28th February 2025.</i> February 2025 Bank Reconciliation had been issued to all councillors prior to the meeting. Bank Reconciliation as of 28th February 2025 had been agreed by Cllr. Giles. No issues were raised.
8.	Reports
8.1	Chairman's Report – Verbal: <i>Community Speed Watch.</i> Cllr Laughton reported there were currently only four active members of the Speed Watch team and provided a breakdown of the number of sessions each member had attended. In the 148 Speed Watch sessions held, 486 vehicles had been reported. Following a query from the Clerk, Cllr. Laughton confirmed thank you letters were to be issued to members of the Speed Watch team. ACTION: Clerk
8.2	<i>White Gables – Planning Application.</i> Decision had still not been made by the Planning Inspectorate for the White Gables – Shepherds Gate Road planning application.

8.3	<i>Repainting of Village Gateway Signs and Repairs to BT Box.</i> Cllr Laughton advised now the weather was starting to improve he would be looking to begin work on repainting the village gateway signs and the repairs to the BT box at the Village Hall. Cllr Pitt kindly offered to assist Cllr Laughton with this work.
8.4	<i>Clerk's Report:</i> Clerk's Report had been issued to all councillors prior to the meeting. Cllr Giles and Cllr Grange had reported they had not received the meeting papers. Locum Clerk to investigate this matter and re-issue the meeting papers. ACTION: Clerk Locum Clerk followed up on some of the actions from the February meeting.
8.5	<i>Damaged Tree – Millennium Green.</i> Cllr Barley reported he had cut down the tree branches which had been damaged during the recent high winds. Cllr Barley had also removed some rotten branches which children had been climbing on.
8.6	<i>Signs for Dog Walkers – Church Road.</i> Cllr Laughton had put up notices along Church Road from the primary school to just past the Glebe Estate turning reminding dog walkers to clear up after their dogs. Locum Clerk provided updates on the following items:
8.7	<i>CCTV – Millennium Green Car Park.</i> Clerk informed councillors of the situation regarding access to the CCTV footage. The Parish Council currently did not have access to the CCTV footage. Clerk to investigate options available. ACTION: Clerk Councillors agreed with suggestion from the Clerk that this matter be an agenda item for the next meeting in April. ACTION: Clerk
8.8	<i>CIL (Community Infrastructure Levy) Application.</i> Clerk confirmed that as Parish Councils were not permitted to purchase ANPR (Automated Number Plate Recognition) SAM speed cameras, the planned bid for CIL funding would now not be going ahead.
8.9	<i>Standing water – Church Lane.</i> Councillors confirmed standing water was still being seen. Water was not flowing into the dyke. Cllr Barley suggested this might be due to damage to the verges which had been pushed up and in by the number of large vehicles and volumes of traffic using Church Lane when there were closures on the A47 or A17. Grips had been cleared along Church Road. Clerk to check if grips had been cleared along Church Lane. ACTION: Clerk
8.10	<i>Highways Work – Station Road.</i> Councillors confirmed the Highways work at the junction of Station Road and Church Road, including new chevron, had now been completed.
8.11	<i>Bike Rack Installation – Lynn Road.</i> New bike rack at the bus stop on Lynn Road had been received and installed.
8.12	<i>Replacement Fencing at the Millennium Green.</i> Councillors agreed this work was to be an agenda item for the next meeting in April.

8.13	ACTION: Clerk Borough Councillor Report Cllr Bearshaw reported on the new 3G football pitches to be installed by the football club in Clenchwarton. Issues with the West Lynn ferry were hopefully close to a resolution. Cllr. Bearshaw briefly reported on the recent Borough Council budget setting meeting and provided updates on the Fosters Field planning application, flood defence work at the beach in Hunstanton, removal of the damaged groynes from the beach at Hunstanton and the latest on Marmot Place. The Application for a new Highways depot on land next to McDonalds at the Pullover Roundabout had been declined. Cllr Bearshaw spoke about the Dial a Bus service and similar travel options available to local residents.
9.	Councillors to Discuss and Respond to the Norfolk and Suffolk Devolution Consultation. Cllr Bearshaw briefly explained the background to the devolution consultation, where the process was currently, and offered to provide updates to councillors at any point. Cllr Giles left the meeting at this point 8.05pm. Meeting remained quorate with three councillors still present. Devolution was discussed. It was agreed no response to the consultation was to be made on behalf of the Parish Council. Clerk requested to resend link to the consultation in order councillors may responded in a personal capacity if they wished to do so. ACTION: Clerk
10.	To Decide Way Forward with First Aid Training. The need for First Aid training was briefly discussed. In the absence of Cllr Grange, it was agreed this item was to be carried forward to the meeting in April.
11.	To Decide on Nominations for the Community Award. No nominations had been received. As so few councillors were in attendance it was agreed to carry this item forward to the next meeting in April.
12.	Play Area and Goal Post Inspections In the absence of Cllr. Grange this item was carried forward.
13.	To Agree Arrangements and Agenda Items for the Annual Parish Meeting. Councillors agreed tea, coffee and cakes/biscuits would be available for the Annual Parish Meeting which was to be held at 6.30pm on Thursday 8th May 2025 prior to the Parish Council annual meeting at 7pm. The following agenda items were agreed: Future Events or Projects for the Village Residents Survey – How would residents prefer the annual survey to be undertaken (This linked to agenda item 14). The Village Hall Committee were to be requested to provide a report. Cllr Laughton would provide a report on the Speed Watch. Councillors queried if a village Summer Fete was to be held this year, following on from the successful, well attended event held the previous year. Cllr Laughton to contact the Summer Fete organiser and also invite the Summer Fete committee members to the Annual Parish Meeting. ACTION: Cllr Laughton

14.	To Discuss and Agree Methods and Questions for the Residents Survey The online survey undertaken in 2024 had a very low number of responses. Councillors agreed methods for the annual residents' survey should be an agenda item for discussion at the Annual Parish Meeting. (Item 13 refers)
15.	Correspondence Correspondence Lists had been issued to all councillors prior to the meeting. No queries or questions were raised.
16.	Confidential Item – Staffing Exclusion of Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) any members of the public and press to be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. Separate Minute Sheet.

Next Parish Council meeting would be the meeting to be held on Thursday 10th April 2025 at 7:00pm in the Village Hall.

Meeting closed at 8.45pm

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