



TILNEY ALL SAINTS PARISH COUNCIL

Co-option of Councillors Policy

Upon instruction from Electoral Services that a councillor may be co-opted;

1. The Parish Council will advertise that a co-option will be made and advertise the date of the meeting when this will occur. Potential candidates will be requested to contact the Parish Clerk or the Chairman prior to the meeting.
2. Advertising will be via the village notice boards and the Parish Council website.
3. Potential candidates will be invited to attend the meeting and speak briefly on why they want to be a councillor.
4. The council is not obliged to consider candidates who were unsuccessful at a previous election.
5. At the agreed meeting councillors will vote and agree the co-option.
Co-option of a councillor must be by an absolute majority vote.
6. Where there are more than two candidates for one vacancy, if no one at the first count receives a majority over the aggregate votes given to the rest, the candidate with the least number of votes will be struck off and the remainder put to the vote again. This process must, if necessary, be repeated until an absolute majority is obtained.
Each vacancy will be filled by a separate vote or series of votes.
7. If there is more than one vacancy and the number of candidates equals the number of vacancies, all the vacancies may be filled by a single composite resolution.
8. Once a person has been co-opted, they are to sign the declaration of acceptance of office and can then act as a councillor.
9. Co-opted councillors are to complete a Register of Interests form within 28 days of their appointment and return it to the Clerk.
10. Co-opted councillors are to sign the Parish Council's Code of Conduct.

This policy was agreed and accepted by the Parish Council on 13th July 2024
Policy reviewed on a 3-yearly basis.
Next review due July 2027