



Tilney All Saints Parish Council

Minutes of the Parish Council Meeting

Held on Thursday 9th March 2023 at 7pm

In the Village Hall

ATTENDANCE

Andy Laughton (Chair)	Parish Councillor	Present
Chris Barley	Parish Councillor	Present
Brian Giles	Parish Councillor	Present
Val Grange	Parish Councillor	Present
Peter Hodgson	Parish Councillor	Present
Paul Jessop	Parish Councillor	Present Left the meeting at the end of item 13.1
Philip Mole (Vice Chair)	Parish Councillor	Present
Stella Kaye	Parish Clerk	Present
Janet Fuller	Responsible Finance Officer (RFO)	Absent

Also present: County Councillor J. Kirk joined the meeting during item 8.5c and Borough Councillor D. Whitby joined during item 7.

Both councillors left the meeting at the end of item 12.

One member of the public joined the meeting during item 7.1.

1.	Apologies for Absence <i>To receive and consider Councillor's apologies for absence.</i> Apology for absence had been received from J. Fuller (RFO). Apologies to join the meeting late had also been received from Borough Cllr. David Whitby and County Councillor Julian Kirk.
2.	Declarations of Interest and Dispensations <i>To Receive Declarations of Interest from Councillors in Items on the Agenda:</i> No declarations of interest or requests for dispensations were received.
3.	Public Participation Session No members of the public were present at this point. No items raised. Public Participation Session was also included as item 8.5.
4.	Minutes <i>To approve the minutes of the meeting held on 9th February 2023</i> Councillors unanimously RESOLVED to approve the minutes of the meeting held on 9 th February 2023 as a true and accurate record. Approved minutes signed by Cllr Laughton.

5.	Finances
5.1	<i>To approve payments to be made.</i> Payments List had been circulated prior to the meeting. Councillors unanimously RESOLVED to approve payments as per the Payments List. Payments List signed by Cllr Laughton. Payments over £100: Portable toilet hire for Village Picnic £276. This item had been authorised by the Clerk and paid since the previous meeting, as booking would not be secured until payment received. Payment of £520.00 was due to be made via direct debit on 20th March 2023 to BCKLWN re dog waste bin emptying for 2022/2023. As previously advised by the RFO a transfer of £500 had been made from the savings account to the current account to cover payments due until the end of the financial year.
5.2	<i>To receive update on financial position.</i> Copy of the monthly receipts and payments summary had been issued to all councillors prior to the meeting. No queries were raised.
5.3	<i>Agree bank reconciliation for February 2023.</i> Copy of the bank reconciliation as at the 28th February 2023 had been issued to all councillors prior to the meeting. Cllr Laughton had agreed the bank reconciliation for February 2023, with no queries raised.
6.	To Appoint Internal Auditor for Financial Year 2022/2023 Report from the Clerk had been issued to all Councillors prior to the meeting. It was proposed by Cllr. Barley Seconded by Cllr. Mole and unanimously RESOLVED to re-appoint J. Raby as the internal auditor for 2022/2023.
7.	Planning. <i>To review the following new application:</i> Ref 23/00162/F Rear Extension, Roof Works and New Dormer Windows. at 1 Willow Drive Tilney All Saints King's Lynn Norfolk PE34 4SU. Application was discussed and Councillors agreed they had No Observations. Cllr D. Whitby joined the meeting at this point 7.10pm.
7.1	<i>Planning Inspectorate Appeal: Outline Application Some Matters Reserved – Erection of two dwellings at Thriftfields, Cotts Lane, Tilney All Saints PE34 4SL.</i> Cllr Laughton informed the meeting of the outcome of the applicants appeal to the Planning Inspectorate. Application had been permitted, but with a large number of conditions. One member of the public joined the meeting at this point. 7.13pm.
8.	Reports
8.1	Chairman's Report - Verbal: <i>Meeting with James Wild MP:</i>

8.2	Following a request for a meeting with James Wild MP, Cllr Laughton had been notified the previous day that James Wild would be attending the Warm Hub at the village hall the following day (Friday 10th March 2023) 10am to 10.45am to meet with Councillors and residents to discuss local issues. <i>Removal of Latches and Signage – Pedestrian Access Gate Millennium Green:</i> Latches and Shut the Gate signage still to be removed from the pedestrian access gate that had been bolted shut. ACTION: A. Laughton
8.3	<i>A47/A17 Junction at Pullover Roundabout.</i> Cllr Laughton reported on possible future work to the A47/A17 junction due to work required to the bridge over the River Ouse. Matter was to be raised at the meeting with James Wild MP.
8.4	<i>Burst Water Mains and Leaks.</i> Following a brief discussion Councillors agreed with Cllr Laughton the proposed letter to Anglian Water, as agreed at the previous meeting, would no longer need to be issued.
8.5	Councillors agreed with the proposal from Cllr Laughton that the Public Participation Session be re-opened to allow member of the public who had just joined the meeting to speak.
8.5a	Public Participation. <i>Resident Comments.</i> Councillors were made aware of some comments made by residents regarding the Parish Council. Comments were noted. No action could be taken as no specific requests or queries had been raised.
8.5b	<i>Footpaths – Pullover Road.</i> Member of the public spoke about ongoing issues with the footpaths along the A47 Pullover Road.
8.5c	<i>Streetlights - Pullover Road.</i> Resident raised the issue of the large number of streetlights along the A47 Pullover Road and at the Freebridge roundabout that were not working. Resident advised this had already been reported to National Highways. Councillors agreed with the Clerk’s suggestion for the Parish Council to report these issues to National Highways again. ACTION: Clerk Cllr. Kirk joined the meeting at this point 7.30pm.
8.5d	<i>New Bus Shelter – A47 Pullover Road.</i> Clerk provided an update on the current position regarding the project to install a new bus shelter on the A47 Pullover Road at Eau Brink. Cllr Kirk advised he might be able to assist with additional funding, if required, from his Members Fund. This was subject to confirmation that funding could be

	used for a project that came under National Highways and not Norfolk County Council Highways.
8.6	Clerk's Report: Copy of the Clerk's Report had been issued to all Councillors prior to the meeting. No questions were raised. Clerk provided the following updates:
8.7	<i>Motor Bike on the Glebe Estate Playing Field.</i> Report had been received of a motor bike being ridden around the Glebe Estate Playing Field. There had been no response to the Clerk's query as to whether this incident had been reported to the Police at the time. Clerk had therefore reported the matter to the Police Community Officer and requested Police patrols be made around the playing field area.
8.8	<i>Hippy Crack Canisters.</i> Councillors reported two large hippy crack canisters had been found on the Millennium Green. Canisters and balloons had also been removed from the Glebe Estate Playing Field as part of litter pick undertaken by Cllr. Grange. Clerk suggested both the hippy crack canisters and the motor bike on the Glebe Estate were matters that could be raised at the next SNAP (Safer Neighbourhood Action Panel) meeting. Date for the next meeting had not yet been received.
8.9	<i>Removal of Willow Tree at the Millennium Green Car Park.</i> Clerk updated Councillors of events since the Clerk's Report had been issued. Norfolk County Council had advised they owned the land the willow tree was located on, but it was leased to the Diocese of Ely Multi Academy Trust (DEMAT) and they would be responsible for the upkeep and maintenance of the land. Request had been sent to DEMAT asking for the tree to be removed or details of any maintenance programme in place to keep the tree cut back at least annually and re-pollarded as required.
8.10	<i>Footpaths- Glebe Estate.</i> Highways had advised they were due to meet with the contractors and would raise this issue and report back.
8.11	<i>Streetlight – Lynn Road.</i> Cllr Hodgson to check if the streetlight had now been repaired. ACTION: P Hodgson
8.12	<i>New SLOW Road Markings for Church Road and Shepherds gate Road.</i> Highways had advised they did not think there would be any problems having the road markings put in place, but confirmation was awaited from the Area Manager.

8.13	<i>Millennium Green - Car Park Extension.</i> Contractor had requested the pedestrian access gate at the far end of the car park be closed off on Health & Safety grounds while the car park extension work was being undertaken. Exact start date was awaited as may be able to start slightly earlier with the tree work clearance. Pedestrian gate to be chained/padlocked shut and notices put up accordingly. ACTION: Clerk
8.14	<i>Parish Council Elections – 4th May 2023.</i> Following attendance at the Borough Council elections briefing on 2nd March 2023, Clerk informed Councillors of the election timetable dates and deadlines and how to obtain nomination forms and guidance on completion. Clerk would print off copies of the nomination papers, if requested.
8.15	County Councillor's Report Cllr Kirk's monthly report had been issued to all councillors. Cllr Kirk briefly spoke about the Norfolk County Council budget for 2023/2024 which had been agreed. Residents were reminded to use their mobile libraries. Issues around receiving responses from Highways were discussed.
8.16	Borough Councillor's Report Cllr Whitby handed out details of the agreed Borough Council budget for 2023/2024. The Borough Council would be putting up council tax by £4.50 for a band D property, which was one of the lowest in the country. Collections of small electrical items with the normal bin collections was to be rolled out across the Borough. The Hunstanton Soap Box Derby was to be held on 2nd April 2023. The Great British Spring Clean would be taking place from 17th March to 2nd April. Speeding along Station Road in Clenchwarton had been referred to County Councillor A. Kemp, who had requested the speed camera van to attend.
9.	To Discuss the Norfolk County Council New Deal and the Parish Council Response, if any, to the Consultation. Cllr Laughton had attended one of the pop up sessions in King's Lynn and Cllr Mole had attended the online session earlier that day about the New Deal for Norfolk. Discussion took place and Councillors agreed the Clerk was to send a letter in response to the consultation advising Tilney All Saints Parish Council were not in favour of the New Deal and had a lot of reservations about this, together with a number of unanswered questions. ACTION: Clerk
10.	To Agree Arrangements and Agenda for the Annual Parish Meeting. Copy of a draft agenda had been issued to all Councillors prior to the meeting. Agenda was agreed without any amendments. Cllr. Laughton to produce a written report for presentation at the meeting, which would then be posted on the website. ACTION: Clerk

	Clerk to issue invitations and post posters and agenda on the parish noticeboards and website. Clerk to provide tea, coffee etc for the refreshments. ACTION: Clerk ACTION: Clerk
11.	Consideration of Nominations for Annual Community Award. No nominations had been received. Potential recipients were therefore put forward by Councillors and briefly discussed. It was proposed by Cllr Hodgson seconded by Cllr Grange and unanimously RESOLVED to award the Tilney All Saints Parish Council Annual Community Award for 2022 to Jan Clubb in recognition for her long serving work for the village including acting as the booking secretary and treasurer for the village hall and as a school governor for the village primary school. Award to be presented at the Annual Parish Meeting on 6th April 2023.
12.	To Agree Appointment of Grounds Maintenance Contractor. Report from the Clerk, including details of the quotes received, had been issued to all Councillors prior to the meeting. Clerk advised that company B had now confirmed charges would be fixed for three years. It was proposed by Cllr. Mole seconded by Cllr Grange and unanimously RESOLVED to appoint Company A as the Parish grounds maintenance contractor for a three-year period from 1st April 2023 to 31st October 2025. Councillors agreed the appointment with only two quotes having been received, as detailed in the Clerk's Report. Cllr Kirk and Cllr Whitby left the meeting at this point 8.24pm
13.	To Consider the Borough Council King's Lynn & West Norfolk Community Defibrillators Funding. Report from the Clerk had been issued to all Councillors prior to the meeting. Clerk informed the meeting of the response received from DEMAT regarding the proposed installation of a defibrillator at the village primary school by September 2023. Options regarding installing another defibrillator in the village were discussed, including possible locations. Councillors unanimously agreed to wait before considering installing another defibrillator until a definite answer had been received from DEMAT about the installation of a defibrillator at the primary school and if it would be accessible to the community.
13.1	Clerk had been informed the defibrillator had been activated as part of a 999 call, but thankfully had not been used. The Defibrillator Guardian had confirmed everything was in order, no replacement items were required, and the defibrillator was once more ready and operational. Cllr. Jessop left the meeting at this point 8.30pm.

14.	Update on the Arrangements for the Village Picnic to Celebrate the Coronation of HM King Charles III. Portable toilets had been booked. Insurance company had confirmed these would be covered while on site up to a total of £5,000 under the temporary hire section of the policy. Union Jack bunting had been purchased. Art Group had advised they would be happy to provide a display. Norfolk Minis would be happy to support the car show, subject to race dates. • Cllr Grange to produce advertising posters. • Clerk to put save the date details on Tilney Next Door. • Cllr Laughton to approach the Village Hall Committee about putting a poster up on the fence at the village hall. • Councillors agreed a Parish Council stall was to be set up and a small Parish survey to be undertaken both online and with paper copies. Survey questions to be agreed at the next meeting. • Cllrs Mole, Hodgson and Barley to continue to approach classic car owners and clubs about attending. • Councillors agreed Clerk was to contact King's Lynn Kruisers about attending. • Clerk requested to contact the local Greyhound Trust and Emma's Hedgehog Hotel about attending.
15.	To Agree Hire of Inflatables for the Village Picnic. Report from the Clerk had been issued to all Councillors prior to the meeting. Clerk reported the Parish Council's insurance policy had now advised they would not provide cover in any way for a bouncy castle. Only way to have a bouncy castle at the event would be for the hire company to also provide staff to man it at all times. Situation was discussed and Councillors agreed not to have a bouncy castle at the Village Picnic. The option of having other inflatable games i.e., bowling alley and basketball hoops were to be investigated. ACTION: Clerk
16.	To Discuss Having an Ice Cream Van Attend the Village Picnic. Report from the Clerk had been issued to all Councillors prior to the meeting. After some discussion Councillors agreed to invite Company B, a local ice cream truck, to attend the Village Picnic for just an hour between 1pm and 2pm.
17. 17.1	Play Area and Goalpost Inspections <i>To discuss any issues raised from the regular councillor inspections.</i> Glebe Estate – Play Equipment: Cllr. Grange apologised that it had only been possible to undertake one inspection this month. Inspection had been undertaken by Cllr. Grange on 27th February 2023. Report held by Clerk. Litter pick had been carried out.
17.2	Lily's Play Area – Millennium Green: Inspection had been undertaken by Cllr. Grange on 27th February 2023.

17.3	Report held by the Clerk. Cllr Grange reported the new litter bin, which was being well used, was awkward to open and lock. Goal Post Inspection: Inspection had been undertaken by Cllr. Grange on 27th February 2023. Report held by the Clerk.
18	To Review Protocol for Reporting at Meetings. Copy of the updated protocol had been issued to all Councillors prior to the meeting. It was proposed by Cllr. Laughton Seconded by Cllr. Barley and unanimously RESOLVED to approve the Protocol for Reporting at Parish Council Meetings without any amendments.
19. 19.1	Correspondence: <i>To discuss any matters arising from the Correspondence Lists.</i> Copies of the Correspondence Lists had been issued to all Councillors prior to the meeting. No questions were raised. Councillor Resignation. Resignation had been received from Cllr Irene Auker. Thank you card had been sent on behalf of the Parish Council.

Next Parish Council meeting would be the meeting to be held on Thursday 13th April 2023 at 7pm in the Village Hall.

Annual Parish Meeting was to be held on 6th April 7pm in the village hall.

Meeting closed at 8.55pm

Total number of pages 8.