



Tilney All Saints Parish Council

Minutes of the Parish Council Meeting

Held on Thursday 9th February 2023 at 7pm

In the Village Hall

ATTENDANCE

Andy Laughton (Chair)	Parish Councillor	Present
Irene Auker	Parish Councillor	Present
Chris Barley	Parish Councillor	Present
Brian Giles	Parish Councillor	Present
Val Grange	Parish Councillor	Present
Peter Hodgson	Parish Councillor	Absent
Paul Jessop	Parish Councillor	Absent
Philip Mole (Vice Chair)	Parish Councillor	Present
Stella Kaye	Parish Clerk	Present
Janet Fuller	Responsible Finance Officer (RFO)	Absent

Also present: County Councillor J. Kirk.

No members of the public were present.

1.	Apologies for Absence <i>To receive and consider Councillor's apologies for absence.</i> Apologies for absence had been received from Cllr Hodgson, Cllr. Jessop and J. Fuller (RFO). Apologies and reasons for absence were approved by Councillors. Apology for absence had also been received from Borough Cllr. David Whitby.
2.	Declarations of Interest and Dispensations <i>To Receive Declarations of Interest from Councillors in Items on the Agenda:</i> No declarations of interest or requests for dispensations were received.
3.	Public Participation Session No members of the public were present. No items raised.
4.	Minutes <i>To approve the minutes of the meeting held on 12th January 2023</i> Councillors unanimously RESOLVED to approve the minutes of the meeting held on 12 th January 2023 as a true and accurate record. Approved minutes signed by Cllr Laughton.
5. 5.1	Finances <i>To approve payments to be made.</i> Payments List had been circulated prior to the meeting.

	Councillors unanimously RESOLVED to approve payments as per the Payments List. Payments List signed by Cllr Laughton. There were no payments £100.
5.2	<i>To receive update on financial position.</i> Copy of the monthly receipts and payments summary had been issued to all councillors prior to the meeting. No queries were raised.
5.3	<i>Agree bank reconciliation for January 2023.</i> Copy of the bank reconciliation as at the 31st January 2023 had been issued to all councillors prior to the meeting. Cllr Auker had agreed the bank reconciliation for January 2023, with no queries raised.
6.	Planning. <i>To review the following application:</i> Ref 23/00080/T3 Prior Approval 5G Mast at Fairfield Farm Pullover Road Tilney All Saints. Consultation letters from the telecoms company had not been received by the Parish Council, Cllr. Kirk or Cllr. Whitby, as detailed in the application papers. Planning Department had been informed accordingly. Application was discussed and Councillors agreed they had no observations. Councillors noted the following decisions:
6.1	Ref 21/02167/O Appeal decision by The Planning Inspectorate White Gables, Shepherds gate Road, Tilney All Saints PE34 4RP. The appeal was allowed, and outline planning permission was granted for proposed residential development. Chair had emailed the Planning Department at BCKLWN requesting their response to the Planning Inspectorate decision.
6.2	Ref 22/01351/F New Inn Cottages, 7 School Road, Tilney All Saints PE34 4RS. Demolition of single storey lean to and construction of semi-detached dwelling. Application Refused. Clerk had raised a query with the Planning Department at BCKLWN regarding comments relating to the Development Boundary in the Planning Officer's Report.
6.3	Ref 22/02041/PACU3 Shoreboat Farm Lynn Road Tilney All Saints King's Lynn Norfolk PE34 4SD Prior Approval for change of use of agricultural building to dwelling (Schedule 2, Part 3, Class Q). Prior Approval Notification Approved.
6.4	Ref 22/01633/F Proposed Plant Room Extension and new LPG Plant at Tilney All Saints Primary School Shepherds gate Road Tilney All Saints King's Lynn Norfolk PE34 4RP. Application permitted
7.	Reports
7.1	Chairman's Report - Verbal: <i>Installation of New Litter Bin – Lily's Play Area:</i> New litter bin had now been installed outside the play area. Cllr. Laughton advised the cement had been purchased from his Chairman's Allowance.

7.2	Keys to the new litter bin were handed to Cllr Grange and the Clerk. <i>Removal of Latches and Signage – Pedestrian Access Gate Millennium Green:</i> Latches and Shut the Gate signage still to be removed from the pedestrian access gate that had been bolted shut. ACTION: A. Laughton
7.3	<i>Invitation to Meeting with Liz Truss MP:</i> Invitation to meet with Liz Truss MP with other local parish councils had been withdrawn, as Tilney All Saints was not part of Liz Truss's constituency. Cllr Laughton had contacted the office of James Wild MP, who is the MP for Tilney All Saints, requesting the same meeting to discuss local issues including the dualling of the A47, proposed incinerator at Wisbech and the Queen Elizabeth Hospital. Response awaited.
7.4	<i>Burst Water Mains and Leaks.</i> Cllr. Laughton raised his concerns with the number of burst water mains and leaks being seen in and around the village. These had led to road closures which had made it difficult to get in and out of the village. The repair work along Church Road had been completed but the barriers had not been removed until sometime afterwards. The Lynx bus company who use Church Road as part of their route had not been notified of the road closure. Councillors agreed Cllr Laughton was to write to Anglian Water and raise these concerns with them. Draft letter to be issued to all Councillors for approval before sending. ACTION: A Laughton
7.5	<i>SNAP (Safer Neighbourhoods Action Panel).</i> No Councillors had been able to attend the meeting held on the 17th January 2023.
7.6	Clerk's Report: Copy of the Clerk's Report had been issued to all Councillors prior to the meeting. No questions were raised.
7.7	County Councillor's Report Cllr Kirk's monthly report had been issued to all councillors. With reference to items in the Clerk's Report, Cllr. Kirk advised he was also experiencing difficulties in getting responses from the Highways Department. Cllr Kirk advised residents should use their mobile library or risk losing it. The consultation for an elected Leader for Norfolk and the funding changes were briefly discussed.
7.8	Borough Councillor's Report Cllr. Whitby had sent his apologies for the meeting and issued a written report which had been distributed to all Councillors prior to the meeting. Clerk drew Councillors attention to the item within Cllr. Whitby's report regarding the new requirement for West Norfolk residents to now have photo ID in order to vote in the elections to be held in May 2023.

	Notices had already been put up on the village noticeboards and information was to be uploaded to the Parish Council website and Facebook page. ACTION: Clerk
8.	To Agree Bid for Grant Funding from the Borough Council King's Lynn & West Norfolk to Celebrate the Coronation of HM King Charles III. Report from the Clerk had been issued to all Councillors prior to the meeting. Options were discussed. It was proposed by Cllr. Grange Seconded by Cllr Barley and unanimously RESOLVED to submit a funding bid for £200 to the BCKLWN fund to celebrate the Coronation of HM King Charles III. Funding to be used towards entertainment costs for the Village Picnic event. Bid to be submitted before the deadline of 21st February 2023. ACTION: Clerk Purchase and installation of a bench by the new commemorative flower bed on the Millennium Green would be a project for consideration in the financial year 2024/2025.
9.	To Appoint a Councillor to the Village Hall Committee. It was proposed by Cllr. Laughton seconded by Cllr. Mole and unanimously RESOLVED to appoint Cllr Grange as the Tilney All Saints Parish Council representative on the Village Hall Committee.
10.	To Consider Options for Removal of the Willow Tree at the Entrance to the Millennium Green Car Park. Report from the Clerk, including quotes to remove the willow tree, had been issued to all Councillors prior to the meeting. Options were discussed. It was proposed by Cllr. Mole Seconded by Cllr. Giles and unanimously RESOLVED to remove the willow tree located at the entrance to the Millennium Green car park entrance by option 1. Written confirmation to be obtained from the tree company prior to the removal work being undertaken that the use of poison was suitable and safe for that location. Request to be made that any pellets be covered. ACTION: Clerk
11.	To Approve New SLOW Road Markings for Church Road and Shepherdsgate Road Subject to Agreement by Highways Department. Report from the Clerk had been issued to all Councillors prior to the meeting. Following a brief discussion, it was proposed by Cllr. Barley Seconded by Cllr Giles and unanimously RESOLVED to approve new SLOW road markings to be put in place along Church Road between the Church and the Church Lane junction and further along after Orchard Cottage. SLOW road markings approved along Shepherdsgate Road approaching the bend by Norfolk Minis, where the Parish Council's request for warning signage had been denied by the Road Safety Team in 2022. Installation of all new road markings were subject to agreement by Highways Department who, to date, had not responded to the Parish Council's request. Cllr Kirk had kindly agreed to allocate funding towards the cost of the new SLOW markings from his Member's Allowance.
12.	Update on Commemorative Flower Bed at the Millennium Green and Agree Type of Brick to be Used. Examples of the type of brick to be used for the new flower bed were provided to Councillors.

	It was proposed by Cllr. Auken Seconded by Cllr. Mole and unanimously RESOLVED to use brick type 3 with charcoal engineering bricks along the top. Clerk to inform builder accordingly. ACTION: Clerk Work on the new flower bed was due to begin in March 2023. Following some discussion Councillors agreed the contractor for the car park extension was to be approached about using some of the top soil removed to fill the new flower bed. ACTION: Clerk
13.	Arrangements for the Village Picnic to Celebrate the Coronation of HM King Charles III. Report from the Clerk had been issued to all Councillor prior to the meeting. Councillors agreed timings for the picnic would be from 12 noon to approx. 4pm. It was proposed by Cllr. Laughton and Seconded by Cllr Mole and unanimously RESOLVED Clerk was to purchase sufficient water proof, reusable Union Jack bunting to put along the Millennium Green fencing. Cost £4.99 for 10m. ACTION: Clerk Cllr. Laughton to measure the length of the fencing and advise the Clerk accordingly for order to be placed. ACTION: A Laughton Arrangements were discussed with the following actions agreed: • Cllr Grange to contact local football club about organising a Beat the Goalie competition. Club would need to provide their own goalpost nets. • Clerk to investigate having an ice cream van. • Clerk to book vocalist as agreed by Councillors • Clerk to continue to look into options for a bouncy castle. Bouncy castle would need to be manned at all times. • Cllr Mole to contact Norfolk Minis about bringing cars along to the Classic Car Show. • Cllrs Mole, Hodgson and Barley to continue to approach classic car owners and clubs about attending.
14.	To Agree Hire of Portable Toilets for the Village Picnic. Report from the Clerk, including three quotes for hire costs, had been issued to all Councillors prior to the meeting. It was proposed by Cllr. Mole Seconded by Cllr. Giles and unanimously RESOLVED to hire two portable toilet units as per option B. Due to the Bank Holiday weekend the hire period would be from Friday 5th May 2023 to Tuesday 9th May 2023. Location for the portable toilet units was discussed with Councillors agreeing they should be placed at the back of the new car park extension, as this would negate the delivery restrictions imposed by the company. No parking signage around the units would need to be put in place on the day.
15.	To Approve Appointment of Handy Man Work. Clerk informed the meeting that the resident approached about taking on the Handy Man work had kindly accepted. Copy of Public Liability Insurance certificate had been requested. It was proposed by Cllr. Grange Seconded by Cllr Barley and unanimously RESOLVED to appoint Handy Man work to J. Coombes at an hourly rate of £20. Payment to be made upon receipt of invoice for hours worked.

	Reimbursement to be made for any additional materials purchased upon receipt by the Clerk of invoice or receipt. Cllr. Laughton advised he had a bag of concrete left over from the litter bin installation which could be used.
16.	Play Area and Goalpost Inspections
16.1	<i>To discuss any issues raised from the regular councillor inspections. Glebe Estate – Play Equipment:</i> Inspections had been undertaken by Cllr. Grange on 18th January 2023 and 5th February 2023. Reports held by Clerk. Small amount of fly tipping reported on the Glebe Estate Playing Field had been removed by Cllr. Grange. Motor bike or similar vehicle had been driving around the playing field and digging up the surface.
16.2	<i>Lily’s Play Area – Millennium Green:</i> Inspections had been undertaken by Cllr. Grange on 17th January 2023 and 6th February 2023. Reports held by the Clerk.
16.3	<i>Goal Post Inspection:</i> Inspections had been undertaken by Cllr. Grange on 17th January 2023 and 5th February 2023. Reports held by the Clerk. Cllr Grange reported there were some quite large mole hills appearing on the Millennium Green. Situation to be monitored.
17.	Update from the Queen’s Jubilee Time Capsule Project Working Party. There had been no update since the previous meeting. Date for the burial, dependant on the weather and availability of working party members, was still to be arranged. Cllr. Grange reported the silver birch tree planted on the Millennium Green as part of the Time Capsule project was doing well.
18.	Correspondence: <i>To discuss any matters arising from the Correspondence Lists.</i> Copies of the Correspondence Lists had been issued to all Councillors prior to the meeting. No questions were raised.
18.1	Community Defibrillators Funding. Councillors agreed this was to be an agenda item for discussion at the next meeting in March. ACTION: Clerk
18.2	Parish and Borough Council Election May 2023. Elections were to be held on Thursday 4th May 2023. Email received from BCKLWN containing all key election dates and information had been issued to all Councillors.

Next Parish Council meeting would be the meeting to be held on Thursday 9th March 2023 at 7pm in the Village Hall.

Meeting closed at 8.25pm.

Total number of pages 6

Page 6 of 6

Signed by Chair

Dated