



Tilney All Saints Parish Council
Minutes of the Parish Council Meeting
Held on Thursday 12th January 2023 at 7pm
In the Village Hall

ATTENDANCE

Andy Laughton (Chair)	Parish Councillor	Present
Irene Auker	Parish Councillor	Absent
Chris Barley	Parish Councillor	Present
Brian Giles	Parish Councillor	Present
Val Grange	Parish Councillor	Present
Peter Hodgson	Parish Councillor	Present
Paul Jessop	Parish Councillor	Present
Philip Mole (Vice Chair)	Parish Councillor	Present
Stella Kaye	Parish Clerk	Present
Janet Fuller	Responsible Finance Officer (RFO)	Absent

Two members of the public were present and left the meeting at the end of item 3.2.

1.	Apologies for Absence <i>To receive and consider Councillor's apologies for absence.</i> Apologies for absence had been received from Cllr Auker and J. Fuller (RFO). Apologies and reasons for absence were approved by Councillors. Apologies for absence had also been received from Borough Cllr. David Whitby and County Cllr. Julian Kirk.
2.	Declarations of Interest and Dispensations <i>To Receive Declarations of Interest from Councillors in Items on the Agenda:</i> No declarations of interest or requests for dispensations were received.
3.	Public Participation Session Two members of the public were present. Items below were raised by a member of the public present.
3.1	<i>Grant Funding for Village Hall Roof Repair.</i> £250 of funding to undertake repairs to the village hall roof had been agreed from the Borough Councillor's Community Grant. (Item 10.12 also refers) The Village Hall Committee were investigating installation of solar panels on the village hall roof.
3.2	<i>Use of Village Hall as a Warm Hub.</i> Members of the Village Hall Committee had changed their minds about not using the hall as a warm hub.

	Funding had now been obtained via the Norfolk Community Foundation to enable the village hall to become a Hot Spot/Warm Hub on Wednesdays, Thursdays and Fridays from 10am to 2pm commencing on Wednesday 18th January 2023 which would also be the date of the next coffee morning. Warm Hub would provide a warm place to meet with hot and cold food and drink. Clerk to upload details to Parish Council website. ACTION: Clerk The two members of the public left the meeting at this point. (7.11pm)
4.	Minutes <i>To approve the minutes of the meeting held on 8th December 2022</i> Councillors unanimously RESOLVED to approve the minutes of the meeting held on 8th December 2022 as a true and accurate record. Approved minutes signed by Cllr Laughton.
5.	Finances
5.1	<i>To approve payments to be made.</i> Payments List had been circulated prior to the meeting. Councillors unanimously RESOLVED to approve payments as per the Payments List. Payments List signed by Cllr Laughton. Payments over £100: Purchase of new printer £313.20.
5.2	<i>To receive update on financial position.</i> Copy of the monthly receipts and payments summary had been issued to all councillors prior to the meeting. No queries were raised.
5.3	<i>Quarterly Review of 2022/2023 Budget.</i> Copy of the quarterly 2022/2023 budget review as at the 31st December 2022 had been issued to all Councillors prior to the meeting. No questions were raised.
5.4	<i>Agree bank reconciliation for December 2022.</i> Copy of the bank reconciliation as at the 31st December 2022 had been issued to all councillors prior to the meeting. Cllr Auker had confirmed via email prior to the meeting that she had agreed the bank reconciliation for December 2022 with no queries raised.
6.	Budget Setting for Financial Year 2023/2024. <i>To approve budget for 2023/2024.</i> Copy of the draft budget for 2023/2024 had been issued to all Councillors prior to the meeting. Draft budget showed an in-year deficit of £583. Councillors unanimously RESOLVED to approve the budget for 2023/2024 without any amendments. Proposed Cllr. Mole seconded Cllr. Jessop.
7.	To Set the Precept for 2023/2024. Report from the Clerk containing precept information and current figures had been issued to all Councillors prior to the meeting. Discussion took place. Councillors unanimously RESOLVED to set the precept for 2023/2024 at £20,500. An increase of £500 on the previous year. Proposed Cllr Mole Seconded Cllr Laughton

	Precept had not been increased for the past five years and with the rises in the cost of living over this period, and the continuing rises, Councillors felt an increase was necessary. Increased precept would see an annual increase for a Band D property of £3.39 (0.34p on the monthly payment). Clerk to inform the Borough Council of the agreed precept figure. ACTION: Clerk
8.	To Set Date for the 2023 Annual Parish Meeting. Date for the Annual Parish Meeting was agreed as Thursday 6th April 2023 at 7pm. Clerk to confirm booking with the village hall. ACTION: Clerk
9.	Planning. No new applications had been received since the previous meeting.
10.	Reports Chairman's Report - Verbal:
10.1	<i>Installation of New Litter Bin – Lily's Play Area:</i> New bin was to be installed outside the play area once the weather conditions improved. It was agreed Cllr Laughton was to purchase the cement required to undertake the installation. ACTION: A. Laughton & P. Mole
10.2	<i>Removal of Latches and Signage – Pedestrian Access Gate Millennium Green:</i> Latches and Shut the Gate signage still to be removed from the gate that had been bolted shut. ACTION: A. Laughton
10.3	<i>Invitation to Meeting with Liz Truss MP:</i> Invitation had been received from Terrington St John Parish Council for Councillors to join a meeting they were arranging with Liz Truss MP to discuss local issues. Invitation received after Correspondence Lists had been issued. Cllr Laughton advised he would like to attend the meeting once a date and time had been agreed. Clerk to advise Terrington St John PC accordingly. ACTION: Clerk Councillors agreed some of the local issues that could be raised were dualling of the A47, the proposed incinerator at Wisbech and the Queen Elizabeth hospital.
10.4	Clerk's Report: Copy of the Clerk's Report had been issued to all Councillors prior to the meeting. No questions were raised.
10.5	<i>Date for the Parish Council Annual General Meeting.</i> Clerk explained due to the Parish and Borough Council elections due to take place on 4th May 2023, the date of the May Parish Council Annual General Meeting would need to be changed. Councillors agreed the meeting due to be held on 11th May 2023 would now be held on 18th May 2023, as this was the only other date within the legal timeframe that the village hall would be available. Clerk to confirm change of date with the village hall, advise all Councillors and update the website. ACTION: Clerk
10.6	<i>New Printer and Mobile Phone:</i> Clerk confirmed a new printer and mobile phone had been purchased, as agreed. The new mobile phone number had been updated on the website and noticeboards.

10.7	Costs had been requested to amend the phone number shown on the information signage at the Millennium Green and Glebe Estate Playing Field. SNAP (Safer Neighbourhoods Action Panel). Next SNAP meeting was due to be held on 17th January 2023 at 7pm. Meeting would be held face to face at the Downham Market Town Hall and remotely online. Cllr. Laughton indicated he would look to attend.
10.8	Street Lighting. Cllr Hodgson advised one of the streetlights along Lynn Road, which had recently been changed to LED bulbs, was not working. Cllr Hodgson to provide the Clerk with location details. Clerk to then report the streetlight to Norfolk County Council. ACTION: P. Hodgson & Clerk
10.9	Potholes. Councillors advised there were some new potholes appearing around the village. Councillors to provide Clerk with exact locations and details in order they could be reported to Highways ACTION: ALL Councillors
10.10	County Councillor's Report Cllr Kirk's monthly report had been issued to all councillors. Cllr. Kirk had sent his apologies for the meeting.
10.11	New SLOW Road Markings. Cllr Kirk had confirmed to the Clerk he would be happy to donate funding from his Members Allowance towards the cost of the new SLOW road markings, should they be agreed by Highways. (Clerk's Report refers)
10.12	Borough Councillor's Report Cllr. Whitby had sent his apologies for the meeting and advised the Clerk of some funding still available until 20th March 2023 from his Community Grant. Funding details had been provided by the Clerk to the Village Hall Committee and the T4 News working party. (Item 3.1 refers). Parish Councils were unable to apply for this funding
11.	To Discuss Possible Options for Full Fibre Broadband to be Available in the Parish. Councillor Giles provided details he had obtained from Open Reach and BT about full fibre broadband availability. One suggestion had been to approach the local council. Clerk requested to contact Cllr. Kirk and Cllr. Whitby to see if they had any information on this. ACTION: Clerk Advice had been for residents to go online and register their interest/ to be kept updated via the website. Cllr. Laughton provided details of website he had registered with. http://www.bt.com/consumer/edw/bbregistryour interest/ Cllr. Grange advised her provider had given her the option to go over to full fibre when her existing contract came to an end later that year.
12.	Update on Commemorative Flower Bed at the Millennium Green and Agree Type of Brick to be Used. Clerk reported the builder had unfortunately been ill. Work on the new flower bed would now not begin until end of February 2023.

	Brick samples were to be dropped off to the Clerk for agreement at the next meeting in February 2023.
13.	To Approve Work to Cut Back Brambles and Vegetation Along the Hedge Line at the Millennium Green. Cllr Mole had looked at the brambles and vegetation along the Millennium Green hedge line as requested at the previous meeting. Cllr. Mole agreed the brambles and vegetation did need to be cut back and had kindly volunteered to undertake this work. Councillors unanimously RESOLVED that Cllr Mole was to undertake the work to cut back brambles and vegetation along the hedge line at the Millennium Green. Cllr Laughton offered to help with this work. ACTION: P Mole & A Laughton
14.	To Discuss Arrangements for the Village Picnic to Celebrate the Coronation of King Charles III. Report from the Clerk had been issued to all Councillors prior to the meeting. Announcement had been received that small grants of £200 could be applied for from the Borough Council towards the cost of commemorative events. Matter to be an agenda item for the next meeting in February 2023. The following items were discussed, and actions agreed: • Entertainment: Clerk to contact a local band and the primary school choir • Bouncy Castle: Clerk to investigate costs and options • Classic Car Show: Councillors Mole, Barley and Hodgson to arrange. • Facilities: Quotes obtained for portable toilet hire. Decision to be made at the next meeting. • Litter Bins: It was felt between Councillors and the Clerk they would have enough large bins/drums available. • Gazebos/Marquees: Parish Council gazebo was stored in the village hall. Cllr. Grange offered to check on the condition and availability of the large church gazebo. • Food & Drink: Local groups to be approached about organising teas/coffees/cakes etc as a fund-raising event. Clerk to investigate having an ice cream van on site. • Stalls: Local groups to be approached about running raffle/tombola. • Local nursery to be approached about having a plant stall • RSPCA at Eau Brink to be invited to have a stall. • Games: Beat the Goalie was suggested. Clerk to check goalpost nets still held by resident • Displays: Clerk to ask groups/clubs that use the village hall if they would like to have a stall/hold a display. • Competition for Primary School Children: This was something to be considered. Clerk to contact the Head teacher and discuss. • Tables: Clerk to contact the village hall and the primary school about loaning tables for the event.
15.	Handy Man Work: <i>Update on the current position.</i> No response had been received from the proposed handyman. Councillors agreed new companies were to be approached about undertaking the work. Clerk to enquire with other local Parish Councils if they used a handy man. Resident was also to be approached about the work. ACTION: Clerk

16. 16.1 16.2 16.3	Play Area and Goalpost Inspections <i>To discuss any issues raised from the regular councillor inspections.</i> Glebe Estate – Play Equipment: Inspections had been undertaken by Cllr. Grange on 20th December 2022 and 4th January 2023. Reports held by Clerk. Trials bike had been riding around the playing field. Ground surface had not been dug up, as yet. Situation to be monitored. Lily’s Play Area – Millennium Green: Inspections had been undertaken by Cllr. Grange on 20th December 2022 and 4th January 2023. Reports held by the Clerk. Cllr. Grange reported a squeak on the birds’ nest swing. Cllr. Mole offered to look at this and oil the swing, if necessary. ACTION: P Mole Goal Post Inspection: Inspections had been undertaken by Cllr. Grange on 20th December 2022 and 4th January 2023. Reports held by the Clerk.
17.	Update from the Queen’s Jubilee Time Capsule Project Working Party. Clerk advised the end of grant report had been completed and submitted to the Norfolk Community Foundation. A black marble slab, which the plaque would be mounted on, had been donated by a local business. Capsule was ready. Date for the burial, dependant on the weather and availability of working party members, was to be arranged.
18. 18.1	Correspondence: <i>To discuss any matters arising from the Correspondence Lists.</i> Copies of the Correspondence Lists had been issued to all Councillors prior to the meeting. No questions were raised. Highway Rangers Visit – February 2023. Request from Highway Rangers for any work required in the parish had been received after the Correspondence Lists had been issued. Councillors agreed the Clerk was to request the Highway Rangers to undertake the following work upon their next visit to the parish in February 2023: ACTION: Clerk Vegetation encroaching onto the footpath to be cut back along Church Road from opposite the Church Lane junction up past Orchard Cottage to the access at the back of the Millennium Green. Cllr Barley reported he had swept this section of footpath along Church Road as the fallen leaves had been making the footpath very slippery. Cllr Mole had undertaken a litter pick around Church Lane and part of Church Road.

Next Parish Council meeting would be the meeting to be held on Thursday 9th February 2023 at 7pm in the Village Hall.

Meeting closed at 8.22pm

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