



TILNEY ALL SAINTS PARISH COUNCIL

Parish Clerk: Lisa Delbecque

Telephone 07519 411098 or email clerk@tilneyallsaintsparishcouncil.gov.uk

I hereby give you notice of Tilney All Saints Parish Council meeting to be held at
Tilney All Saints Village Hall, Church Road, Tilney All Saints.

All Parish Councillors are summoned to attend the meeting to be held on

Thursday 9th May 2024 at 7pm

Dated 2nd May 2024

AGENDA

All members of the public and press are welcome to attend.

Please note the Parish Council holds a Public Participation session where the public are invited to give their views on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will usually be limited to 15 minutes duration.

1/ Election of Chairman and Completion of Declaration of Acceptance of Office

2/ Election of Vice Chairman and Completion of Declaration of Acceptance of Office

3/ Apologies: To receive and consider Councillor's apologies for absence.

4/ Declarations of Interest and Dispensations

2.1 To receive declarations of interest from councillors on items on the agenda.

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

2.3 To grant any requests for dispensation as appropriate.

5/ Public Participation Session

6/ Minutes: To approve the minutes of the meeting held on 11th April 2024.

7/ Review of Internal Auditor Report: Approval of the Annual Governance Statement.

Approval of the Accounting Statements for 2023/2024 and completion of the Annual Return.

To approve and sign Annual Governance Accountability Return 2023/2024 form.

8/ Finances:

To approve payments to be made.

To receive update on Financial Position

To agree bank reconciliation for April 2024

Approve payment for additional hours worked by Parish Clerk

Annual Review of Financial Regulations

Annual Review of Standing Orders

To Confirm Bank Account Signatories and online banking access.

Annual review of the Council's expenditure incurred under s.137 of the Local Government Act 1972

May 2024 renew resolution to pay drainage rates & dog bins by direct debit.

Renew resolution to pay salaries via bankers standing order.

9/ Reports: To receive the following reports:

Chairman's Verbal Report

Clerk's Written Report

Verbal reports from Borough and County Councillors

To discuss any items or updates arising from the reports

10/ Quarterly Review Biodiversity Action Plan

11/ Co-option of New Parish Councillor to Fill the Casual Vacancy

12/ West Norfolk Community Cycle Storage Grant Offer 2024-25. To Discuss Grant for Bicycle Rack at Bus Shelter

13/ To Review and Approve Way Forward with Lease at Glebe Estate

14/ To Consider Request to Change Date/Time of July 2024 Meeting

15/ To Discuss Options to Create Pathway from Millennium Green Pedestrian Entrance to Lily's Play Area Entrance.

16/ To Discuss Options to Purchase a Second Swing Seat for Glebe Estate Playground.

17/ To Discuss and Agree Way Forward with Fencing at New Entrance to Millenium Green

18/ Play Area and Goal Post Inspections:

To discuss any issues raised from the regular councillor inspections.

19/ Annual Review of Data Protection Policy (GDPR)

20/ Annual Review of Document Retention & Disposal Policy

21/ Review of Social Media & Electronic Communications Policy

22/ To Agree Parish Council Insurance Policy Provider with effect from 1st June 2024

23/ Annual Review of Councillor Responsibilities

Monthly Bank Reconciliation Checks

Monthly invoice checks

Regular Play Equipment Checks

Regular Goal Post Checks

Annual Insurance Fidelity Check

Representative to Norfolk Association of Local Councils

Representative to the Village Hall Committee

Emptying of the rubbish bins at the Millennium Green, Glebe Estate and Bus Shelter

24/ To Discuss Funding Request from Committee Organising Village Celebrations

25/ Correspondence: To discuss any matters arising from the Correspondence Lists.

Date of the next Parish Council meeting will be Thursday 13th June 2024.

Signed by the Parish Clerk: Lisa Delbecque

L. Delbecque