



TILNEY ALL SAINTS PARISH COUNCIL

Clerk: Mrs Stella Kaye, 234 Smeeth Road, Marshland St James, Cambridgeshire, PE14 8ES
Telephone 07519 411098 or email stellakayeclerk.taspc@gmail.com

I hereby give you notice of Tilney All Saints Annual Parish Council meeting to be held at
Tilney All Saints Village Hall, Church Road, Tilney All Saints.

All Parish Councillors are summoned to attend the meeting to be held on

Thursday 18th May 2023 at 7pm

Dated 11th May 2023

AGENDA

All members of the public and press are welcome to attend.

Please note the Parish Council holds a Public Participation session where the public are invited to give their views on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will usually be limited to 15 minutes duration.

1/ Election of Chairman and Completion of Declaration of Acceptance of Office

2/ Election of Vice Chairman and Completion of Declaration of Acceptance of Office

3/ Welcome to the Meeting by the Chairman

4/ Apologies: To receive and consider Councillor's apologies for absence.

5/ Declarations of Interest and Dispensations

5.1 To receive declarations of interest from councillors on items on the agenda.

5.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

5.3 To grant any requests for dispensation as appropriate.

6/ Public Participation Session

7/ Minutes: To approve the minutes of the meeting held on 13th April 2023

8/ Finances:

To approve payments to be made.

To receive update on Financial Position

Agree bank reconciliation for April 2023

Approve payment for additional hours worked by Parish Clerk.

To resolve to pay annual Lottery Registration fee by direct debit.

To Confirm Bank Account Signatories and online banking access.

9/ Annual Report from Internal Auditor: To consider report received and any items raised.

10/ Approval of the Annual Governance Statement 2022/2023

11/ Approval of the Accounting Statements for 2022/2023 and completion of the Annual Return

12/ Review of any Budget Surplus 2022/2023: To review any surplus and consider transfer to savings account.

13/ To Consider Applying for a Parish Council Unity Trust Multipay Charge Card.

14/ Annual Review of Financial Regulations

15/ Annual Review of Standing Orders

16/ Annual Acceptance of Parish Council Code of Conduct

17/ Reports:

Chairman's Report-verbal.

Clerk's Written Report:

Reports from Borough and County Councillors

To discuss any items or updates arising from the reports

18/ Planning: No new applications received.

To note the following decision:

Ref 23/00162/F Rear Extension, Roof Works and New Dormer Windows. at 1 Willow Drive Tilney All Saints King's Lynn Norfolk PE34 4SU. Permission refused.

19/ Councillor Responsibilities: To appoint councillors responsible for the following:

Monthly Bank Reconciliation Checks

Regular Play Equipment Checks

Monthly Goal Post Checks

Representative to Norfolk Association of Local Councils

Emptying of the rubbish bins at the Millennium Green, Glebe Estate and Bus Shelter

20/ To Agree Parish Council Insurance Policy Provider with effect from 1st June 2023.

21/ To Consider Purchase of a New Noticeboard to be Installed on Pullover Road at Eau Brink

22/ To Consider Purchase of Noticeboard to be Installed in the new Bus Shelter on the A47 Pullover Road

23/ To Approve Costs to Change Clerk's Contact Telephone Number Shown on the Information Signs in the Parish.

24/ Handyman Work: To approve brickwork to the plinth of the village sign at the Millennium Green and replacement of rotten wooden post in the Millennium Green Car Park.

25/ Feedback on the Village Picnic Held to Celebrate the Coronation of King Charles III

26/ To Discuss Parking Around the Primary School During drop Off and Pick Up Times

27/ Update on the Parish Council Website

28/ Play Area and Goal Post Inspections:

To discuss any issues raised from the regular councillor inspections.

29/ Annual Review of Data Protection Policy.

30/ Correspondence: To discuss any matters arising from the Correspondence Lists.

Date of the next Parish Council meeting will be Thursday 8th June 2023

Signed by the Parish Clerk Mrs Stella Kaye: *S Kaye*